



St Joseph's
Catholic School
Charlotte Street
PO Box 403
Dargaville 0340

Telephone: 09 439 8639

Email: office@saintjosephs.school.nz
<http://saintjosephs.school.nz>

Dear Parents / Caregiver

Hi / Talofa lafa / Malo e leilei / Kia ora / Privet / Kumusta / Bula vinaka / Goeie dag / Kia orana

My apologies for the late notification, but we are intending having parent interviews from Monday 29 June to Thursday 2 July where students' reports and goals will be discussed. Please do make the effort to attend a meeting at a time convenient for you but within our allocated timeframe. If you cannot attend, please ask for a telephonic interview.

We will have 15 minute timeslots – you may ask for further input which can be arranged at a mutually arranged time – with your child's teacher.

Please complete the slip below and return it to the office as soon as possible. Please be patient and considerate as we will endeavour to allocate your specific request, but if we cannot, we will allocate a time closest to your request or call you if certain timeslots or days are fully booked.

We thank you for your co-operation

Kind Regards

Richard Truter

Principal

PARENT / TEACHER INTERVIEW SLIP

Parent/Caregiver Name: _____

Child's Name : _____ Room Number ; _____

Circle the Day and Date Requested:

Monday	Tuesday	Wednesday	Thursday
29 June	30 June	1 July	2 July

Circle ONE Timeslot you are requesting

3:00-3:15 / 3:20-3:35 / 3:40-3:55 / 4:00-4:15 / 4:20-4:35 / 4:40-4:55 / 5:00-5:15 / 5:20-5:35

Contact Number if your date and time is not available. _____